



U.S. Representative Sean Patrick Maloney
18th District of New York

**United States Service Academies
Nominations Packet
Class of 2018**

Application Deadline: October 11, 2013

SEAN PATRICK MALONEY
18th District of New York

<http://seanmaloney.house.gov>

Congress of the United States
House of Representatives
Washington, DC 20515

1529 Longworth
Office Building
(202) 225-5441

Dear Applicant,

Congratulations on your decision to apply to one of our nation's service academies. You have taken the first step in pursuing an exciting, rewarding, and challenging career serving in our Armed Forces. The United States Service Academies offer the best education in the world and the opportunity to serve as a commissioned officer in the United States Armed Forces upon graduation.


As your representative, it is my honor to be a small part of one of our country's oldest traditions by nominating the Hudson Valley's most accomplished and motivated young people for acceptance into a service academy. To complete your application to the U.S. Military Academy, the U.S. Naval Academy, the U.S. Air Force Academy, and the U.S. Merchant Marine Academy you must not only meet the admissions requirements for the Academy, you must also receive a Congressional nomination.

I have chosen a Service Academy Selection Board of distinguished and experienced members of our community who will review your application, conduct your interview, and present their recommendations for nomination. This process is extremely competitive with a limited number of nominations available, so I encourage you to apply through other nominating authorities as well, and to consider the U.S. Coast Guard Academy, Reserve Officer Training Corps (ROTC) programs, and Officer Training Schools, which do not require nominations.

My office will start accepting applications August 15, 2013, and we must receive all information no later than October 11, 2013 for those interested in entering one of the Service Academies in the summer of 2014.

No matter how you decide to serve our country, it is an honorable and selfless choice. I am proud to represent you in Congress.

Sincerely,



Representative Sean Patrick Maloney

Washington D.C. Office
1529 Longworth House Office Building
Washington, DC 20515
Phone: 202-225-5441
Fax: 202-225-3289

Newburgh District Office
123 Grand Street
Newburgh, NY 12550
Phone: 845-561-1259
Fax: 845-561-2890

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Class of 2018 Timeline

Summer 2013:

Establish candidacy with the academy or academies you wish to attend. This can be done as early as May 1st and as soon as possible if it has not already been done.

- U.S. Naval Academy: <http://www.usna.edu/Admissions/steps.htm>
- U.S. Military Academy at West Point: <https://secwww.admissions.usma.edu/mcs/Default.asp>
- U.S. Merchant Marine Academy: <http://www.usmma.edu/admissions/default.htm>
- U.S. Air Force Academy: <https://admissions.usafa.edu/>

U.S. Coast Guard Academy (<http://www.cga.edu>) does not require a service academy nomination. For more information regarding admissions to the Academy, contact the Admissions Office at (860) 444- 8500.

August 15, 2013:

Representative Maloney will begin accepting applications on **August 15, 2013**.

Due to the high levels of competition for nominations, you are urged to apply to every nominating authority, which eligibility allows. This includes the President, the Vice-President, your U.S. Senators, Secretaries of the Navy, Army, and Air Force, and the superintendents of your selected academies. If you receive a nomination from another authority, please inform Representative Maloney's office immediately.

Do Not Forget: In addition to submitting the nomination application to the District Office, you must also remember to complete and submit the requisite admissions application to your academy or academies of choice.

The following information is needed in order to complete your applicant file:

- A complete Service Academy Nomination Application.
- Recent photograph.
- Principal or Guidance Counselor Information Sheet.
- An official transcript from all high schools, junior colleges, or colleges you have attended.
- In approximately 500 typed words, please explain why you are seeking this nomination, and why you want to be commissioned to one of our service academies.
- Official SAT or ACT scores. You may update this item as often as necessary. Your best verbal and math scores will be used.
- Three letters of recommendation from your teachers, coaches, or employers.

All of this information should be sent to Representative Maloney's District Office at:

Service Academy Application
U.S. Representative Sean Patrick Maloney
Attn: Oscar Dunham
123 Grand Street
Newburgh NY 12550

Washington D.C. Office
1529 Longworth House Office Building
Washington, DC 20515
Phone: 202-225-5441
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October 11, 2013:

Complete your nomination application by **October 11, 2013**.

All applicants who have submitted their completed application materials by October 11, 2013 will be contacted by Representative Maloney's office to schedule their interview with Representative Maloney's Service Academy Selection Board. You are encouraged to follow up with Representative Maloney's office in order to confirm receipt of your completed application.

Winter 2013:

Interviews with Representative Maloney's Service Academy Selection Board will be conducted either in late-October or early November. This is the final step in the nominations process.

Once Representative Maloney's Service Academy Selection Board makes their recommendations to Representative Maloney, Representative Maloney's office will submit nominations to the respective Academy no later than December 31, 2013.

Once the nomination is submitted to the Academy, the process of receiving an appointment to the Academy is now at the discretion of the Service Academy- **not Representative Maloney's office**.

Nomination applicants are notified of their nomination status no later than January 15, 2014.

Spring 2014:

Academies will notify most applicants of their official status by mid-April 2014.

If you decide NOT to pursue a nomination to the service academies, please notify our office so that we may close your file.

OR

If you receive a nomination from Representative Maloney to one of our service academies and subsequently choose to terminate your application to that service academy, please notify Oscar Dunham in Representative Maloney's District office.

APPLICATION CHECKLIST

Please submit the following items by October 11, 2013: (Retain this page for your use.)

- _____ 1. Application Form.
- _____ 2. 500 Word Essay: Why do you want to attend a U.S. service academy?
- _____ 3. Principal or Guidance Counselor Information Sheet.
- _____ 4. High School Transcript.
- _____ 5. Applicant Photograph.
- _____ 6. SAT or ACT scores from the College Board.
- _____ 7. Three Personal Reference Letters.

With the exception of SAT/ACT scores and recommendation letters, *please send all documents at once.* Send application items to:

Service Academy Application
U.S. Representative Sean Patrick Maloney
Attn: Oscar Dunham
123 Grand Street
Newburgh NY 12550

Inquiries can be directed to Oscar Dunham at (845) 561-1259 or oscar.dunham@mail.house.gov. All applicants who have completed their files by **October 11, 2013** will be interviewed by Representative Maloney's Service Academy Selection Board. Applicants will receive notice of the exact time and location of the interview after the October 11 deadline.

SERVICE ACADEMY NOMINATION APPLICATION FOR NY-18
U.S. REPRESENTATIVE SEAN PATRICK MALONEY

ACADEMY CHOICE

Please note that you will only be nominated to one academy. Please rank them in order of your preference (1-4). If you are only applying to one academy, please indicate that choice.

_____ I am only applying to ONE service academy.

_____ U.S. Air Force Academy _____ U.S. Military Academy _____ U.S. Naval Academy _____ U.S. Merchant Marine Academy

PERSONAL INFORMATION

| | | | |
|---------------------------------|--------|---------------|---------------|
| First | Middle | Last | |
| SSN # | | DOB | |
| Permanent Street Address | | | |
| City | | State | Zip Code |
| Phone Number | | Email Address | |
| Temporary Address (if any) | | | |
| Temporary Phone Number (if any) | | | |
| Place of Birth | Height | Weight | Visual Acuity |
| Parents Name/Guardian | | Occupation | |
| Parents Name/Guardian | | Occupation | |

SCHOOL INFORMATION

| | |
|-----------------|-----------------------------|
| High School | Phone Number |
| School Address | |
| Counselor | |
| Graduation Date | College Attendance (if any) |
| | Date(s) |

Extra Curricular Activities (non-athletic): HIGH SCHOOL ONLY

- | | | |
|---|--|---|
| <input type="checkbox"/> Boys State/Boys Nation | <input type="checkbox"/> Student Council | <input type="checkbox"/> Lang./Science Club |
| <input type="checkbox"/> Eagle Scout | <input type="checkbox"/> Other Student Office | <input type="checkbox"/> Community Award |
| <input type="checkbox"/> School Band/Chorus | <input type="checkbox"/> Office, School Club | <input type="checkbox"/> (Explain) |
| <input type="checkbox"/> Girls State/Girls Nation | <input type="checkbox"/> Editor, School Publ. | <input type="checkbox"/> Officer, Non-School Club |
| <input type="checkbox"/> Boy Scout | <input type="checkbox"/> President of Class | <input type="checkbox"/> Other (Explain) |
| <input type="checkbox"/> Jr. ROTC Officer | <input type="checkbox"/> Key Club | <input type="checkbox"/> National Honor Society |
| <input type="checkbox"/> President of Student Govt. | <input type="checkbox"/> Yrbk./Newspaper Staff | <input type="checkbox"/> Church Club |
| <input type="checkbox"/> Girl Scout | <input type="checkbox"/> Other Class Office | <input type="checkbox"/> Other (Explain) |

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Employment History:

| | |
|-------------------------------|-----------------------------------|
| Business | Job Title |
| Hours per week during school. | Hours per week during the summer. |

ATHLETIC PARTICIPATION (HIGH SCHOOL ONLY)

| SPORT | GRADE(S) | VARSITY | POSITION | LETTERS | CAPTAIN | AWARDS/HONORS |
|-------|----------|---------|----------|---------|---------|---------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

STANDARDIZED TEST SCORES

SAT: VERBAL:_____ MATH:_____ ACT: ENGLISH_____ MATH_____

I have **NOT** taken the required tests, but plan to take SAT/ACT on_____

ESSAY QUESTION

Why do you want to attend one of our nation's service academies? Please submit your required essay of no more than 500 words on an additional sheet. Essay should be **typed**.

OTHER NOMINATIONS SOUGHT

I am also seeking a nomination through_____

President

Vice-President

Senator(s)

Other Nominating Authority

I have also previously sought a nomination through (complete if applicable)_____

Please attach any explanations or additional information as needed to complete any of the above information.

Mail completed Application to:

Service Academy Application
U.S. Representative Sean Patrick Maloney
Attn: Oscar Dunham
123 Grand Street
Newburgh NY 12550

RETURN DEADLINE: OCTOBER 11, 2013

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U.S. Representative Sean Patrick Maloney**Attn: Oscar Dunham****123 Grand Street****Newburgh NY 12550****Phone: 845-561-1259****Fax: 845-561-2890**

THIS FORM MUST BE COMPLETED BY EITHER HIGH SCHOOL PRINCIPAL OR HIGH SCHOOL GUIDANCE COUNSELOR FOR APPLICANT FOR CONGRESSIONAL NOMINATION TO ONE OF THE U.S. SERVICE ACADEMIES

NAME OF APPLICANT: _____

ADDRESS: _____

NAME OF SCHOOL: _____

ADDRESS OF SCHOOL: _____

SCHOOL TELEPHONE NUMBER: _____

APPLICANT'S YEAR IN SCHOOL: _____ CLASS RANK: _____ GPA: _____

SAT SCORE: VERBAL: _____ MATH: _____ ACT: _____

GENERAL COMMENTS AND/OR RECOMMENDATION – please attach separate letter that addresses these topics:

- Applicant's School Activities
- Ability to Work with Others
- Ability to Work Under Pressure
- Personality Traits
- Leadership Characteristics

PRINTED NAME OF PERSON COMPLETING THE FORM: _____

SIGNATURE: _____

DATE: _____

TITLE: _____

PLEASE SEND THIS FORM AND APPLICANTS SCHOOL TRANSCRIPT, THROUGH THE 11TH GRADE, TO ADDRESS LISTED AT THE TOP OF THIS FORM. PLEASE RETURN ALL FORMS BY OCTOBER 11, 2013.

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ADDITIONAL INSTRUCTIONS AND GENERAL INFORMATION

1. REQUIREMENTS

- I. **Eligibility.** Applicant must meet the following criteria to be considered for a service academy nomination.
 - a. Applicant must be a legal resident of the Eighteenth Congressional District (legal residence of custodial parent normally determines constituency should parents be divorced). To confirm residency, please visit www.house.gov.
 - b. Citizen of the United States.
 - c. Between 17 and 23 years of age by July 1 of the year of entry.
 - d. Unmarried and have no legal requirement to provide support to a dependent.
- II. **Application Form.** The enclosed application forms must be completed and returned by the official deadline of **October 11, 2013**. Formal candidacy is established in Representative Maloney's office upon receipt of the application.
- III. **Guidance Counselor Form and Recommendation Letters.** The guidance counselor form must be completed by your school Guidance Counselor or Principal and returned to Representative Maloney's office. *Three additional recommendation letters* must be submitted. These can be from teachers, coaches, employers, etc.
- IV. **Transcript.** An official transcript of the applicant's high school record and if possible class rank, which must be submitted. This transcript must show the applicant's final junior year grades. If the applicant applies before this information is available, it is the applicant's responsibility to request their guidance counselor send an up to date transcript and to keep records current.
- V. **College Boards.** The SAT and ACT are required entrance exams recognized by the service academies for applicants admitted to one of the service academies. Applicants are responsible for registration of tests and requesting scores to be sent to the academy/academies and to **Representative Maloney's office**. SAT scores may be sent directly to Representative Maloney's office by indicating **2880** as the code on the CEEB form. If the applicant is unable to include Representative Maloney's office in their original choices for test reports, he or she can send a copy of the report received in the mail, in order to save time and the additional report fee. If the applicant submits more than one set of scores, the higher scores will be counted. The ACT code is **7561** to send scores directly to Representative Maloney's office.
- VI. **Qualifying Medical Exam.** The individual academies will recommend the scheduling of medical examinations to the Department of Defense Medical Review Board (DODMRB) after receipt of the pre-applicant questionnaire, which is used to open a pre-admission file at an academy. There is no cost to the applicant for this examination. Be sure to mail the appropriate yellow, white, blue or green cards as soon as possible to the appropriate academy/academies. The results of this exam are not needed for the application file.
- VII. **Interview.** Each applicant who completes a written application will be interviewed by Representative Maloney's Service Academy Selection Board. This is the final step in the nominating process. The board is comprised of members of the public (from the Eighteenth Congressional District), who are appointed by Representative Maloney to review all of the applications, interview the applicants, and make recommendations to Representative Maloney on nominations. The applicant **MUST** receive a nomination from either Representative Maloney or one of the other eligible nominating authorities to be considered for acceptance to a service academy. Once the applicant's file is complete, they will receive further information on the scheduling of the interview.

2. BASIS FOR SELECTION

- I. Selections are made competitively on the basis of a combination of *academic factors, leadership potential, extra-curricular activities, physical fitness, and letters of recommendation*.
 - a. **Academic Factors.** Competitive applicants for a service academy nomination will be considered based on their school records, class rank, grade point average, and College Board scores. Normally competitive applicants will have SAT scores that are above 600 on verbal and 650 on math, or ACT scores above 22 on verbal and 26 on math and will stand in the upper fifth of their class. The higher the applicant's scores and class standing, the greater the chances will be for a nomination, assuming her or she meets or exceeds the qualifications in the remaining areas of consideration.
 - b. **Extra-Curricular Activities.** The most competitive applicants will be active in their communities whether at their schools, through volunteer work, or other activities. In particular, Representative Maloney's Service Academy Selection Board looks for highly motivated students who demonstrate leadership ability in their own community.
 - c. **Motivation.** One of the most important considerations in the selection process is motivation – the applicant's desire to attend an academy. It is also the most difficult to measure. To an extent, motivation can be judged by a applicant's diligence in completing their file, which is one reason those with incomplete files are not considered for nomination. In addition, applicants are required to write an essay on the reasons for wanting to attend an academy. **The essay can be an extremely helpful tool in the review of the application.**
 - d. **Leadership and Physical Fitness.** Leadership potential and physical fitness are judged from the information provided on the application form. This information should be kept up to date. Unlike civilian colleges, service academies place strong emphasis on physical training. In addition, the academies, like civilian colleges and universities, place a high premium on leadership and extra-curricular activities. Therefore, consideration must be given to each applicant's proven ability in these areas. It is **strongly recommended** that the letters of recommendation and resume highlight any of the applicant's leadership skills.

3. OTHER COMMISSIONING OPTIONS

- I. **U.S. Coast Guard Academy.** The U.S. Coast Guard Academy is proud to educate leaders of a multi-mission, maritime military force. As a commissioned officer in the Coast Guard, you will be leading a team of men and women who are continually called on to serve their community, country, and fellow citizens.

While the United States Coast Guard is notable as the oldest life-saving service in the world, its roles include more than just Maritime Safety and Security. The Coast Guard is also called upon for critical service in protection of natural resources, maritime mobility (management of maritime traffic, commerce and navigation), and national defense. The U.S. Coast Guard Academy campus is located on the Thames River in New London, Connecticut; the Academy provides a four-year Bachelor of Science degree program with a full scholarship for each individual. Each year, approximately 200 ensigns (or junior officers) are commissioned during graduation exercises in May.

Following graduation, newly commissioned ensigns report for duty aboard cutters and at sector offices in ports nationwide. Graduates of the academy are obligated to serve five years in the U.S. Coast Guard, though many choose to stay and make a rewarding, life-long career of their maritime military service.

The U.S. Coast Guard Academy does not require a nomination from either Representative Maloney or one of the other eligible nominating authorities to be considered for acceptance to the academy.

For additional information please visit the following website: <http://www.cga.edu/>

- II. **Reserve Officer Training Corps (ROTC).** A great alternative to academy attendance is one of the Reserve Officer Training Corps (ROTC) programs offered by the three military services. ROTC is a four year elective program that is offered on many college campuses. The ROTC program also offers full or partial tuition scholarships to qualified students. Completion of a Reserve Officer Training program will result in a commission as a Second Lieutenant or Ensign along with students who graduate from a military academy at the same time.

For additional information please visit the following websites:

- U.S. Army ROTC: <http://www.goarmy.com/rotc.html>
- U.S. Air Force ROTC: <http://www.afrotc.com/>
- U.S. Navy ROTC: <http://www.nrotc.navy.mil/>

III. **Officer Training and Candidate Schools.** While duration and type of training varies among the Services, each teaches military subjects, leadership skills and physical training. The goal is to prepare recruits for the challenges of officer life, from managing others to understanding military culture and law. To learn more about specific programs and classes, visit the service-specific websites listed in the table below.

a. **Army Officer Candidate School**

- Duration: 12 weeks
- Rank upon Graduation: Second Lieutenant
- Location: Fort Benning (Fort Benning, GA)
- More Info: [Army OCS](#)

b. **Marine Corps Officer Candidates School**

- Duration: 10 weeks
- Rank upon Graduation: Second Lieutenant
- Location: Marine Corps Base Quantico (Quantico, VA)
- More Info: [Marine Corps OCS](#)

c. **Navy Officer Candidate School**

- Duration: 12 weeks
- Rank upon Graduation: Ensign
- Location: Naval Station Newport (Newport, RI)
- More Info: [Navy OCS](#)

d. **Air Force Officer Training School**

- Duration: 12 weeks
- Rank upon Graduation: Second Lieutenant
- Location: Maxwell-Gunter Air Force Base (Montgomery, AL)
- More Info: [Air Force OTS](#)

e. **Coast Guard Officer Candidate School**

- Duration: 17 weeks
- Rank upon Graduation: Ensign
- Location: Coast Guard Academy (New London, CT)
- More Info: [Coast Guard OCS](#)